

**LEE COUNTY
POSITION ANNOUNCEMENT**

**JOB TITLE
INFORMATION TECHNOLOGY TECHNICIAN
IT DEPARTMENT**

SALARY RANGE: \$39,161-\$54,825 GRADE 68

DUTIES/RESPONSIBILITIES:

Lee County IT Department is seeking applicants for an Information Technology Technician: Essential functions include: performs routine to complex technical work in the maintenance, and troubleshooting of computer software, hardware, and network-attached devices. Work involves providing Identification, resolution, escalation, referral, and follow up on user's desktop, network, and application issues; performing the installation and maintenance of desktops, laptops, servers, printers, and all other peripherals; providing the implementation of system and software upgrades; performing the maintenance of user's network connectivity; providing all network administrative duties; tracking and documenting support activities; carrying out strategic initiatives for the continuous improvements of Lee County's IT infrastructure. Reports to the IT Director.

MINIMUM TRAINING AND EXPERIENCE:

Requires an Associate's degree in computer technology, computer networking or related field supplemented by three to four years of responsible experience in computer technology, or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities. Possession of specific system certifications is desirable.

APPLICATION PROCESS:

Applications may be obtained from and returned to the Human Resources Office, 106 Hillcrest Drive/PO Box 1968, Sanford, NC 27331. Applications can be downloaded from the County website at www.leecountync.gov. **Position will remain open until filled. Pre-employment drug testing is required.**

Females and minorities are encouraged to apply. Lee County does not discriminate on the basis of race, color, national origin, sex, religion, age or disabling condition in employment opportunities.